

VP Bank (Switzerland) Ltd · Valid from 1 January 2018

MiFID II: Information and Principles



Introduction

The European Union (EU) Markets in Financial Instruments Directive, in effect since November 2007 (hereinafter referred to as "MiFID"), underwent revision in response to evolving market structures, innovations on the financial markets and the financial crisis. The new version was adopted on 15 May 2014 (hereinafter referred to as "MiFID II"). The aim of this revision of the standardised legal framework for the provision of investment services and asset management activities by financial service providers is twofold: to enhance market transparency and, in particular, to improve investor protection. MiFID II is supplemented and clarified by various delegated acts and guidelines containing detailed provisions.

VP Bank (Switzerland) Ltd has decided to fulfil the MiFID II requirements for its clients domiciled in EU countries even though Switzerland is not directly bound by EU directives. For all other clients the provisions of the relevant Swiss legislation remain applicable.

Object and content of this booklet

From 3 January 2018 the Banking Act and associated Banking Ordinance of the Principality of Liechtenstein require banks providing investment services and/or ancillary services to furnish their clients with detailed information on the services and products they offer. This booklet is designed to give you an overview of VP Bank and the services it renders in connection with investment transactions.

This booklet does not claim to give a comprehensive account of all aspects of the investment business. Where necessary, we refer you to other documentation that VP Bank has already made available to you or which can be obtained from us free of charge. This booklet contains numerous technical terms and expressions. These are based on the terminology used in the legislation. Where appropriate, we have explained these terms in the footnotes or referred you to the relevant legislation. We reserve the right to inform you of changes to the content of this booklet only when such changes are significant. If you would prefer a printed version you can download one directly from the website or order one from your client advisor. The current version is available on our website at www.vpbank.com/li_brochures_en

For the sake of simplicity, the masculine form is used throughout this document, but should be taken to include the feminine.

MiFID II: Information and Principles

General information

Information on VP Bank Ltd

VP Bank (Switzerland) Ltd (hereinafter: the Bank) is a wholly owned subsidiary of the internationally active VP Bank Group. The Group's head office is in the Principality of Liechtenstein. In addition, VP Bank Group has a presence in six other locations around the world: Switzerland, Luxembourg, the British Virgin Islands, Singapore, Russia and Hong Kong. The Bank is authorised by the Swiss Financial Market Authority (FINMA), Laupenstrasse 27, 3003 Berne, Switzerland, to act as a bank and securities dealer and is subject to FINMA supervision. It is a member of the Swiss Bankers' Association and, in order to protect customer deposits, is a co-signatory of the Swiss Banks' and Securities Dealers' Depositor Protection Agreement. The scope of the protection afforded by this Depositor Protection Agreement is set out on the website of the Swiss Banks' and Securities Dealers' Depositor Protection Association (www.einlagensicherung.ch). Further information on the organisation and structure of the Bank can be found in the annual report, which can be accessed on our website at report.vpbank.com or which we shall be happy to send you upon request.

Language and means of communication

The language of contract between the Bank and our clients is the correspondence language chosen by the client. As a rule, you can always communicate with the Bank in German. At its sole discretion the Bank may offer to conduct communications with you partly or entirely in other languages, in particular in English, and may also furnish you with English-language documents. We will normally communicate with you by letter. Orders and notifications by fax, e-mail or VP Bank e-banking will be accepted only on the basis of a separate written agreement. If such an agreement exists and if you use one of these channels to communicate with us, we reserve the right to contact you in the same way.

Contractual terms and conditions of business

The rights and duties applicable to you and the Bank in connection with the provision of investment services and/or ancillary services are governed by the contractual terms and conditions of business. In particular, the General Terms and Conditions of the Bank apply. This booklet merely provides supplementary information.

Complaint management

The Bank attaches great importance to the satisfaction of its clients and potential clients. Clients and potential clients may direct complaints directly to the responsible client advisor or to the central Customer Service Centre of VP Bank Group (T +423 235 66 55, e-mail: beschwerde-management@vpbank.com).

The Bank will ensure that all complaints receive a response and are handled efficiently. To this end an independent complaint management body will check all complaints received and co-ordinate the response. The Bank endeavours to respond to complaints and resolve them to the complainant's satisfaction within a reasonable delay. In addition, the Bank is always keen to identify any room for improvement suggested by the complaints received and to optimise its processes accordingly.

If the Bank rejects a complaint the client can refer it to the Swiss banking ombudsman (www.bankingombudsman.ch) or else initiate the relevant action under civil law or enforcement law.

Client classification

Classification by the Bank

Under MiFID II requirements the Bank is obliged to classify clients who are domiciled in EU countries into three categories according to precisely prescribed criteria: "non-professional clients", "professional clients" and "eligible counterparties". This classification is designed to ensure that our clients are treated in a manner appropriate to their knowledge and experience of financial instruments and in accordance with the type, frequency and volume of the transactions involved. All new clients will be informed of their classification. Existing clients will be informed only if their existing classification changes.

Non-professional client

The Bank will classify you as a non-professional client (often referred to also as a "small investor" or "private investor") if we are certain that you do not count as either a professional client or an eligible counterparty. This classification gives you the highest level of protection provided by law.

Professional client

Any client that meets the MiFID II criteria will be classified by the Bank as a professional client, providing there is no agreement with the Bank to classify him or her as a non-professional client. If the Bank is unable to determine beyond doubt whether the client meets those criteria, the client will be classified as a non-professional client. However, a non-professional client may conclude an agreement with the Bank to be reclassified as a professional client. The level of protection for professional clients is lower than that for non-professional clients. In the case of professional clients, the law allows us to assume, in contrast to the requirements relating to non-professional clients, that those acting on your behalf have sufficient experience, knowledge and expertise to make investment decisions and to adequately assess the risks involved.

Eligible counterparty

Under the provisions of MiFID II, the "eligible counterparty" category is chiefly reserved for legal entities subject to authorisation or supervision, large companies, governments, central banks and international or supranational organisations. This category has the lowest level of protection. In the case of eligible counterparties, the law again allows us to assume that those acting on your behalf have sufficient experience, knowledge and expertise to make investment decisions and to adequately assess the risks involved. We do not provide investment advice and asset management services for such clients.

If a client classified as an eligible counterparty nevertheless wishes to receive such services, we treat that client as a professional client.

Reclassification

Clients may at any time apply to us in writing for a change of classification (upgrade) from "non-professional client" to "professional client" status. It should, however, be noted that a change of classification entails a change in the level of protection afforded to you by law. Moreover, the Bank can agree to such an upgrade if at least two of the following criteria are met:

- In the preceding four quarters you have carried out an average of ten transactions of significant volume per quarter on the relevant market.
- You have liquid assets and financial instruments amounting to the equivalent of EUR 500,000 or more.
- You have at least one year's experience in a professional position in the financial sector requiring knowledge of the envisaged transactions or services.

However, the Bank may at its discretion reject an application for reclassification even if the above criteria are fulfilled.

In addition, clients may at any time apply to us in writing for a reclassification from "professional client" to "non-professional client" status.

Your client advisor will be happy to advise you on the precise procedure and effects of reclassification. These will be agreed with you in writing.

It is your responsibility to inform the Bank of any changes which might affect your classification. If we ascertain that you no longer meet the criteria for the client category in which you have been classified, we are required to make an adjustment of our own accord. In this case we shall inform you immediately.

Information on the financial instruments and investment services offered by the Bank

Financial instruments

Trading in financial instruments¹ involves financial risks. These risks can differ greatly depending on the financial instrument involved. The law generally distinguishes between "non-complex" and "complex" financial instruments². The various types of financial instrument and their associated risks are described in greater detail in the booklet entitled "Special Risks in Securities Trading", which can be accessed via www.vpbank.com/ch_brochures_en

Investment services and ancillary services

Wherever possible, we provide you with a full range of investment services and ancillary services³, particularly in connection with the buying and selling of financial instruments and their safe custody. The Bank conducts buy and sell transactions either on an "execution-only" basis or in the context of investment advice or asset management (portfolio management) services or as "no-advice" transactions.

Execution-only

Buy and sell transactions undertaken at your request that relate to non-complex financial instruments and are carried out on an "execution-only" basis. In such cases, irrespective of your client classification, we do not verify whether the financial instrument concerned is appropriate to your level of experience and knowledge. The purchase and sale of the financial instrument is therefore at your own risk.

Investment counselling and asset management

At your request, we provide you with investment advice or asset management services. "Investment advice" means giving the client a personal recommendation relating to one or more financial instruments. The buy or sell decision remains with the client. We define "asset management" as the management of financial instruments (either individual instruments or an entire portfolio) for an individual client on the basis of an investment strategy agreed between the client and the Bank. Under an asset management agreement, the client delegates the decisions on individual investments to the Bank. We accept an asset management mandate only on the basis of a separate written asset management agreement. Before offering investment advice or asset management services, we are obliged by law to obtain various information unless it is already in our possession. This information includes – where relevant – the following:

- Your knowledge and experience of the investment business; in particular, information on the type of services, transactions and financial instruments with which you are familiar and the type, volume and frequency of the transactions in financial instruments that you have carried out, plus information on your education and profession or previous professional activity;
- Your investment objectives: in particular, the aim of your planned investments, your investment time horizon, your risk tolerance and your risk profile;
- Your financial circumstances: in particular, the provenance and amount of your regular income and regular financial commitments, your total assets including liquid assets and real estate, and your loss-bearing capacity.

Only on the strength of this information are we able to recommend suitable transactions in financial instruments or to execute such transactions on your behalf under an asset management agreement. In our view, suitable services and financial instruments are those (and only those) that

- are in keeping with your investment objectives;
- involve a level of investment risk that you can bear financially;
- involve only risks that you are able to understand on the basis of your knowledge and experience (suitability test).

If you have been classified as a "professional client", we assume that you have the requisite knowledge and experience and are able to bear financially any risks associated with the transaction.

When evaluating the knowledge and experience of legal entities or if a power of attorney has been granted, we base our assessment on the person dealing with us. If that person only has joint signing authority, all the persons involved must have the requisite knowledge and experience. When evaluating financial circumstances and invest-

ment objectives, our assessment is based on the account holder. For accounts with two or more account holders, it is based on the financial circumstances of the financially weaker/weakest account holder. The assessment of the investment objectives must be based on the account holder with the lowest expected return and the lowest risk capacity and risk tolerance. In making our assessment, we rely on the information you provide and assume that such information is accurate. Should you fail to provide us with the information we request or if the information provided is insufficient, we are prohibited by law from providing you with recommendations.

We provide investment consulting services in a non-independent capacity. We select the investment recommendations that are suitable for you from our own specially defined investment universe, which consists of many types of financial instruments and in particular all those stipulated in the Swiss Banking Act. In defining this investment universe the Bank includes financial instruments provided by third parties as well as financial instruments provided by the Bank and associated or affiliated companies (hereinafter referred to as "own financial instruments"). If a third-party financial instrument and one of our own financial instruments are equally suitable for you, we may give preference to our own. After receiving investment advice from the Bank but in principle before we carry out any transaction on your behalf, as a non-professional client you are issued with a statement which outlines the investment recommendations we have made to you and gives information on how these are suitable for you (hereinafter referred to as "suitability statement"). If you agree to buy a financial instrument by telephone, fax, e-mail or VP Bank e-banking, thereby preventing us from issuing this written suitability statement to you beforehand, we can furnish you with it immediately after closing the transaction on condition that you have consented to such retroactive handover of the statement and that we have given you the option of deferring the transaction so as to allow you to receive the statement beforehand. In addition, as part of our investment proposal process we will provide you with a regular evaluation of the suitability of the investments held in your portfolio on the Bank's recommendation, providing you have signed an agreement with the Bank to receive such an evaluation. These statements are generally issued in hard copy. At the Bank's discretion they may also be provided in electronic format, although only if you have given the Bank an e-mail address for purposes of executing the relevant transaction or providing the service.

No-advice transactions

Buy or sell transactions that are not executed as "execution-only" transactions or in the context of investment advice or asset management services are performed by

us as “no-advice” transactions. In this case, the law again requires us to obtain the above-mentioned information on your knowledge and experience of investment business in order to assess whether, on the basis of that knowledge and experience, you are able to understand the risks associated with the service or financial instrument concerned (appropriateness test). However, we make no assessment of your ability to bear financially the investment risks associated with the service or financial instrument, and no investment objective is defined. If you have been classified as a “professional client” or an “eligible counterparty”, we assume that you have the requisite knowledge and experience to understand the risks involved. If a power of attorney has been granted, the comments made under “Investment counselling and asset management” apply. If, on the basis of the appropriateness test, we conclude that the service or financial instrument is not appropriate for you, or if we do not have all the information required for the appropriateness test, we will warn you accordingly. If we are unable to contact you in good time to give this warning, be it because you have requested us not to contact you or because we cannot reach you, we reserve the right in case of doubt to refrain from executing the order for your own protection.

Target market test

Every provider of a financial instrument is obliged to define a target market. By stipulating a target market the issuer provides a general definition of the types of client for which an instrument is suitable. The Bank obtains the target market information from a third-party provider. If no target market is available from this provider, the target market must be defined by the Bank itself. The Bank is now under a duty to verify whether the financial instrument concerned is appropriate for the client according to the provider's own specifications. The target market test compares the target market of the financial instrument with the information supplied by the client on his or her knowledge and experience, investment objectives and financial circumstances. The result indicates whether the recommended financial instrument is suitable for that particular client from the provider's perspective.

Principles governing execution of orders

We provide all investment services and ancillary services in an honest, fair and professional manner and in the best interests of our clients. We take all necessary measures to achieve the best possible execution of clients' orders (“best execution”) whenever we execute an order ourselves or instruct a broker to execute it, taking appropriate account of the various types of client with whom we deal.

We have summarised the principles according to which we execute clients' orders under the heading “Best execution policy”. In addition, for each type of financial instrument the Bank compiles a list of the five top trading exchanges (based on trading volume) together with information on the level of execution quality they achieve. This is published online at www.vpbank.com/mifidII_en

Information on charges and subsidiary costs

Ex-ante disclosure

The Bank has a duty to disclose the charges and subsidiary costs of investment services and ancillary services to you in advance (ex-ante disclosure). For services provided under investment advisory and asset management mandates and in certain cases involving execution-only and no-advice business, the Bank will also disclose the production costs (i.e. the costs of designing and administering the financial instruments concerned) to you ex ante.

The figures we disclose will be based on estimates. In the case of asset management mandates, disclosure will be at service level. The costs involved in execution-only and no-advice business and for investment advisory mandates will be disclosed on a transaction-specific basis. If certain conditions are fulfilled, and in particular if you are classified as a professional client, the Bank may make such disclosure in a generalised, standardised manner. The charges and subsidiary costs in connection with the investment services and ancillary services provided by the Bank are detailed in the booklet “Commissions and fees”.

Ex-post disclosure

In every case the service charges actually levied will be disclosed by the Bank ex-post (afterwards) in accordance as frequently as specified under the heading “Client statements and reporting”. If the Bank has already disclosed the product costs ex ante, the client will be informed of the product costs that actually arise equally frequently. Ex-post cost statements may vary from ex-ante cost estimates. When issuing ex-post cost statements the Bank is also reliant on data furnished by product providers and information suppliers which may well apply different statement cut-off dates, different prices (e.g. middle price or closing price on a particular day) or, in the case of foreign currencies, different exchange rates and times.

Handling conflicts of interest

We have taken an array of measures to pre-empt potential conflicts between your interests and the interests of the Bank, our employees or other clients. We have summarised these measures for you under the heading "Conflicts of interest policy".

Client statements and reporting

Execution-only, no-advice business and investment consulting

Shortly after (i.e. normally on the business day following) execution of a securities transaction on your behalf we shall send you the corresponding settlement advice (transaction statement). Prior to executing your order, we shall not inform you of its execution status unless you have expressly requested us to do so. Periodically (normally at the end of each calendar quarter) we shall send you an itemised statement of the financial instruments held in your account (statement of assets), unless such a summary has already been sent to you as part of another periodic statement. These arrangements are subject to any special agreement to the contrary.

Asset management

If you have entered into an asset management mandate with us, you have the option of receiving a transaction statement immediately after each securities transaction we execute on your behalf. In this case we will also send you a report on the asset management services we have performed for you, normally once a year after the end of the respective calendar year (hereinafter referred to as "asset management report"). Otherwise we will send you an asset management report every three months (normally after the end of each calendar quarter) or, in the case of credit-financed asset portfolios, every month after the end of the respective month. If you are classified as a non-professional client, this report will also contain a statement of how asset management activities have been geared to your preferences, objectives and other characteristics.

Format

These transaction statements, statements of assets and asset management reports are generally issued in hard copy. At the Bank's discretion they may also be provided in electronic format, on condition that you have signed an agreement to that effect.

Loss threshold reporting

Where you have entered into an Asset Management Mandate, we shall inform you if the total value of your portfolio falls by 10% relative to the last asset management report

and again each time a further 10% decrease in value occurs. Such notification shall be made no later than at the end of the business day on which the relevant threshold is breached. If that day is a non-business day, the notification shall be made at the end of the next business day. If you are classified as a non-professional client and your portfolio contains leveraged financial instruments or transactions involving contingent liabilities, you will be notified of a decrease in value if the initial value of the financial instrument falls by 10% and again each time a further 10% decrease occurs. Such notification will be made no later than at the end of the business day on which the relevant threshold is breached. If that day is a non-business day, the notification shall be made at the end of the next business day. Loss notifications will be made on an individual instrument basis.

Conflicts of interest policy

Identifying conflicts of interest

The provision of banking services may give rise to conflicts of interest. Conflicts of interest can occur between the Bank and the clients, between one client and another, or in the relationships between the bank, its governing officers, employees and clients. Conflicts of interest between the Bank and its subsidiaries and other financial services companies are also possible.

Conflicts of interest of potential detriment to the client can arise in particular if the Bank, a governing officer or employee of the Bank or a person who directly or indirectly exerts a controlling influence on the Bank (hereinafter referred to as "relevant persons") is in one of the following situations:

- The Bank or a relevant person obtains a financial advantage or avoids a financial loss at the client's expense.
- The Bank or a relevant person has an interest in the outcome of a service provided to the client or of a transaction effected on the client's behalf which is not compatible with the client's own interest.
- There is a financial or other incentive for the Bank or a relevant person to favour the interests of another client or client group over those of the client.
- The Bank or a relevant person is competing for the same business as the client.
- The Bank or a relevant person is currently or will in future be in receipt of an incentive in the form of pecuniary advantages or services from a person who is not identical with the client in respect of a service rendered for the client, such incentive being in addition to the normal fee or commission for that service.

We regard it as our paramount task to safeguard the interests of our clients in the best possible way. However, differences in clients' requirements and the diversity of the Bank's product range mean that conflicts of interest cannot always be avoided. We have therefore established rules for dealing with possible conflicts of interest in order to preclude their occurrence. Furthermore, the applicable regulatory regime requires us to execute client orders in strict adherence to a best execution policy. Compliance with this requirement is monitored by an internal unit of the Bank, which intervenes immediately if it identifies any case of non-compliance.

Avoiding conflicts of interest

To ensure that investment consulting, asset management and execution-only services and no-advice business are carried out in the best interests of our clients and that, wherever possible, conflicts of interest are avoided, we have taken an array of internal measures.

Chinese walls and blocking information flows

The Bank has effective internal procedures which prevent or control the exchange of information between relevant persons whose activities could give rise to a conflict of interest if such exchanges of information might be detrimental to the interests of one or more clients (Chinese walls).

Special monitoring of certain individuals

The Bank carries out the separate supervision of relevant persons whose principal functions involve carrying out activities on behalf of, or providing services to, clients whose interests may conflict, or who otherwise represent different interests that may conflict, including those of the Bank.

Removing financial incentives

The Bank ensures there is no direct link between the remunerations received by relevant persons and their activities on the client's behalf that could give rise to conflicts of interest.

The Bank reserves the right, within the bounds of the applicable legal provisions, to pay inducements to third parties for the acquisition of clients and/or the provision of services. Such inducements are normally calculated on the basis of the commissions, fees, etc., charged to the client and/or the volume of assets placed with the Bank. The amount of the inducement is usually a percentage of

the calculation basis applied. The Bank will disclose the amounts of inducements paid for the provision of a particular service. On request the Bank will at any time disclose further particulars of agreements made with third parties in this regard. The client hereby waives any right to demand more extensive information from the Bank.

Where the Bank provides independent investment consulting or asset management, it shall not accept financial inducements from third parties. The client duly notes and accepts that, in connection with the provision of independent investment consulting and the execution of orders involving financial instruments (execution-only, no-advice business), the Bank is entitled to receive and retain financial inducements to the extent that these improve the quality of client service and do not give rise to conflicts of interest.

The Bank discloses the amounts of inducements received for the provision of a particular service. The financial inducements retained may include those paid by third parties (including Group companies) in connection with the acquisition/distribution of collective capital investments, certificates, notes, etc. (hereinafter referred to as "products"; these include products managed and/or issued by a Group company) in the form of volume discounts and finder's fees (e.g. from issue and redemption commissions). The size of such remunerations varies according to the product and the provider. Volume discounts are usually calculated on the basis of the volume of a product or product group held by the Bank. The amount of such discounts usually corresponds to a percentage of the management fees charged for the product in question and is credited periodically throughout the holding period. Finder's fees are one-off payments amounting to a percentage of the issue and/or redemption price concerned. Additionally, sales fees may be paid by issuers of securities in the form of discounts on the issue price or one-off payments equivalent to a percentage of the issue price.

Avoidance of inappropriate influences

The Bank avoids inappropriate influences by means of

- measures which prevent or restrict relevant persons from exerting any inappropriate influence on how services are provided;
- exclusion from certain activities (e.g. certain staff transactions);
- measures which prevent relevant persons from being involved in the provision of the service at the time or immediately afterwards, where such involvement might hinder the proper management of conflicts of interest.

Separation of functions

The Bank ensures the separation of functions by strictly separating the duties of our asset management, investment consulting, trading and processing departments. Exceptions are possible within the limits laid down by law; for example, staff in the investment consulting department can arrange for certain types of financial instrument to be issued directly through third parties on the client's behalf.

Internal directives

The Bank has its own internal directives and regulations, including those governing the Bank's policy on gifts and rewards in favour of employees.

Investment selection process

Under an asset management mandate the client delegates responsibility for managing the assets and hence also for taking decisions to buy and sell financial instruments to the Bank. This means that, within the framework of the investment objective agreed with the client, we take buy and sell decisions without obtaining the client's consent each time (subject to any specific arrangement to the contrary). This arrangement may compound any existing conflict of interest. We counter the resultant risks by means of appropriate organisational measures and in particular by operating an investment selection process that is geared to the client's interests.

Disclosure of unavoidable conflicts of interest

It may occasionally happen that the above measures to prevent conflicts of interest from occurring are not enough to guarantee with sufficient certainty that your interests will not be adversely affected. In such cases we shall inform you promptly of the general types and sources of conflicts of interest and of the measures taken to mitigate the risk of your interests being adversely affected.

Best execution policy

The principles set out below apply to the execution of orders placed by a client for the purpose of buying or selling securities or other financial instruments (e.g. options). "Execution" means that we conclude the relevant transaction with another party on a suitable market in accordance with the client's order and for the client's account (commission transaction). Where the client concludes an agreement directly with us to purchase financial instruments at a fixed or determinable price (fixed-price transaction), the following principles apply only in part (see "Fixed-price transactions").

The best execution policy does not apply to the issue of units of non-exchange-traded investment funds at the offering price or their redemption at the redemption price through the fund's custodian bank or to primary market transactions. The following best execution policy also applies if we buy or sell financial instruments for the client's account in performance of our duties under an asset management agreement concluded with the client.

If the client requires further information on our execution strategies and provisions and on our monitoring procedures, we will be happy to provide it within a reasonable delay.

Execution criteria

Client orders may normally be executed through various channels and execution venues. We execute client orders via the channels and venues which in normal circumstances consistently offer the prospect of best execution in the client's interests.

We take the following execution criteria into account: price, costs, speed, probability of execution and settlement, order size, type of order, and all other factors of relevance to order execution (e.g. market conditions, security of settlement), paying due attention to the characteristics of the client, order and financial instrument concerned. In the case of less liquid financial instruments, only one trading price may be available. In this case the Bank will accept the first price offered without waiting for others.

When selecting specific execution venues the Bank weights the aforementioned execution criteria using the following factors:

- the characteristics of the client and whether the client is classified as a private client or a professional client;
- the characteristics of the client order;
- the characteristics of the financial instruments that are the object of the order;
- the characteristics of the execution venues to which the order can be forwarded.

When executing orders for a private client we assume that the priority is to achieve the best possible overall price (price of the individual instrument and all execution-related costs), taking into account all costs directly associated with the transaction. Since securities prices generally fluctuate and thus may conceivably move to the client's disadvantage after an order has been placed, we tend to favour venues on which execution can be completed speedily and with a high level of probability.

Execution venues

Selection

As a rule, client orders are placed and executed on the home market for the securities concerned. Alternatively, an order may be executed on a different market, provided that the client's interests are served by equivalent market conditions, especially with regard to market liquidity and achievable price. The applicable legislation and exchange regulations are always observed. A current list of the venues on which we regularly execute client orders can be found in the Annex to this booklet and is also published on our website at www.vpbank.com/mifidII_en. This list is not exhaustive and is subject to change at any time.

Systematic internaliser

We reserve the right to execute client orders via a "systematic internaliser" (SI), providing this does not cause detriment to the client in comparison with other means of execution.

In the case of OTC forex derivatives the Bank will act as an SI. These are treated as fixed-price transactions. For these transactions we refer to market data which are only very temporarily binding. Because of the market volatility and market liquidity of the OTC forex derivatives concerned, the Bank is obliged to adjust the price continuously.

Smart order routing

For order execution purposes the Bank favours selected brokers which use smart order routing (SOR). These brokers have order handling procedures which enable the Bank to adhere to its best execution policy.

Order execution outside a trading facility

With the client's consent, the Bank normally executes client orders on a regulated market, via a multilateral trading facility (MTF), via an organised trading facility (OTF) or outside a trading facility (OTC). Transactions executed OTC always involve a degree of counterparty risk. For the client this risk can result in a loss - in the worst case, of the entire investment amount - if the counterparty is not able to fulfil its contractual obligations.

Market orders

With a market order the client sets no price limit. The order is executed at the best available current price. This type of order should only be selected for highly liquid securities.

Limit orders

To achieve the fastest possible execution, limit orders in equities and other financial instruments authorised for trading on a regulated market are forwarded to a regulated market (exchange), a MTF, an OTF or a SI, subject to notification of the order, so as to make the limit order available to other market participants. In the case of large orders the Bank reserves the right to decide whether to the order is to be notified or not.

Deviations from best execution policy

Execution instructions from the client

The client may give us express instructions on how the order is to be executed. Such instructions relate chiefly to the choice of trading facility. Client instructions of this kind free the Bank from its duty to comply with the execution principles designed to ensure the best possible outcome. This means that best execution within the context of our best execution policy is no longer assured. However, the Bank is under no obligation to comply with all express instructions issued by the client.

Special market situations

Exceptional market conditions or disruptions to technical systems may require the Bank, in the best interests of the client, to deviate from the principles set out here. In this eventuality the Bank will take all suitable measures to achieve best execution.

Consolidation

It frequently happens that multiple clients wish to buy or sell the same security on the same day. In principle, client orders must be treated equally and fairly. In practice, this means that orders are processed sequentially according to the time of their receipt. However, if a consolidation of the orders is not generally detrimental to the client, we reserve the right to execute multiple orders jointly. Consolidation may be advantageous or disadvantageous for a specific order.

Fixed-price transactions

The Bank does not execute client orders relating to fixed-price transactions in accordance with the principles set out above. The contractual agreement merely obliges us to deliver the purchased financial instruments to the client and to procure ownership of them for the client in return for payment of the agreed purchase price. The same applies when the Bank offers securities for subscription as

part of a public or private offering or concludes contracts with clients pertaining to financial instruments that cannot be traded on an exchange (e.g. OTC forex derivatives). Prior to concluding a fixed-price transaction with the client the Bank will refer to market data and conduct a comparison with similar or comparable products to verify that the prices offered to the client are appropriate. The list of execution venues (see Annex) gives the conditions under which fixed-price transactions are offered on a regular basis.

Regular review

We review the execution policy underlying the principles set out above on a regular basis (at least once a year) to determine whether they still ensure the best execution of client orders. As part of this review we refer in particular to the information which the execution venues are required to publish each year. If the review indicates a need to modify the above principles, we shall do so. In the event of significant changes we shall inform our clients accordingly.

Annex: Execution venues of the Bank

Equity capital instruments, structured financial products, securitised derivatives, ETFs

(Preferred brokers: UBS Switzerland AG, Credit Suisse AG, Instinet Europe Limited, ICF Bank AG, RBI)

Country	Name	MIC
Schweiz		
Switzerland	SIX Swiss Exchange – blue chip segment	XVTX
Switzerland	SIX Swiss Exchange	XSWX
Switzerland	SIX Swiss Exchange – structured products	XQMH
Switzerland	BX Swiss	XBRN
Germany		
Germany	Xetra	XETR
Germany	Deutsche Börse	XFRA
Germany	Börse Frankfurt Zertifikate	XSCO
Germany	Börse Stuttgart	XSTU
Germany	EUWAX	EUWX
Germany	Börse Berlin	XBER
Germany	Börse Düsseldorf	XDUS
Germany	Hanseatic Wertpapierbörse Hamburg	XHAM
Germany	Niedersächsische Börse zu Hannover	XHAN
Germany	Börse München	XMUN
Rest of Europe		
Belgium	Euronext Brussels	XBRU
Denmark	Nasdaq Copenhagen A/S	XCSE
Finland	Nasdaq Helsinki	XHEL
France	Euronext Paris	XPAR
Greece	Athens Stock Exchange	XATH
United Kingdom	London Stock Exchange	XLON
Ireland	Irish Stock Exchange	XDUB
Italy	Borsa Italiana	XMIL
Luxembourg	Luxembourg Stock Exchange	XLUX
Netherlands	Euronext Amsterdam	XAMS
Norway	Oslo Børs	XOSL
Austria	Wiener Börse	XVIE
Portugal	Euronext Lisbon	XLIS
Sweden	Nasdaq Stockholm	XSTO
Spain	Bolsa de Madrid	XMAD
Spain	Mercado Continuo Español	XMCE
Eastern Europe		
Poland	Warsaw Stock Exchange	XWAR
Russia	Moscow Exchange (RUB settlement)	MISX
Russia	Moscow Exchange (USD settlement)	RTSX
Czech Republic	Prague Stock Exchange	XPRA
Hungary	Budapest Stock Exchange	XBUD

Country	Name	MIC
North America		
Canada	Toronto Stock Exchange	XTSE
Canada	TSX Venture Exchange	XTSX
USA	Nasdaq All Markets	XNAS
USA	Nasdaq/NMS (Global Market)	XNMS
USA	New York Stock Exchange	XNYS
USA	NYSE MKT	XASE
Asia/Pacific		
Australia	ASX All Markets	XASX
Hong Kong	Hong Kong Exchange	XHKG
Indonesia	Indonesia Stock Exchange (USD settlement)	XIDX
Japan	Tokyo Stock Exchange	XTKS
Malaysia	Bursa Malaysia (USD settlement)	XKLS
New Zealand	New Zealand Exchange	XNZE
Philippines	Philippine Stock Exchange (USD settlement)	XPHS
South Korea	Korea Exchange (USD settlement)	XKRX
Singapore	Singapore Exchange	XSES
Thailand	Stock Exchange of Thailand	XBKK
Afrika, Mittlerer Osten		
Israel	Tel Aviv Stock Exchange	XTAE
South Africa	Johannesburg Stock Exchange	XJSE

Futures/options

(Preferred broker: UBS Investment Bank AG)

Country	Name	MIC
Australia	ASX - Trade24	XSFE
Belgium	Euronext Brussels - derivatives	XBRD
Germany	Eurex Deutschland	XEUR
France	Euronext Paris Monep	XMON
United Kingdom	ICE Futures Europe	IFEU
United Kingdom	ICE Futures Europe - Financial Products Division	IFLL
United Kingdom	ICE Futures Europe	IFLO
United Kingdom	London Stock Exchange - Derivatives Market	XLOD
Hong Kong	Hong Kong Futures Exchange	XHKF
Hong Kong	Hong Kong Exchanges and Clearing	XHKG
Italy	Italian Derivatives Market	XDMI
Japan	Osaka Exchange	XOSE
Canada	The Montreal Exchange	XMOD
Netherlands	Euronext EQF, Equity and Index Derivatives	XEUE
Singapore	Singapore Exchange Derivatives Clearing Limited	XSIM

Country	Name	MIC
Spain	MEFF Financial Derivatives	XMRV
USA	Chicago Board of Trade	XCBT
USA	CBOE Futures Exchange	XCBF
USA	Chicago Mercantile Exchange	XCME
USA	Options Price Reporting Authority	OPRA
USA	NYSE Arca	ARCX
USA	ICE Futures U.S.	IFUS
USA	Commodities Exchange Center	XCEC

Bonds

Country	Name	MIC
CHF bonds	SIX Swiss Exchange	XSWX
FC bonds	ICMA	XCOR
Local bonds	Local securities exchanges	
OTC	OTC	

FX spot, FX forward, FX swap, FX options (fixed-price transactions)

VP Bank Ltd is a systematic internaliser.

A comprehensive list of the existing trading exchanges can be found via the following link:
www.iso20022.org/10383/iso-10383-market-identifier-codes

Your contact – wherever you may be

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